

Incentive Payment Scheme Monies withheld by the Commissioner

If the MCP fails to gain all the available reward within the Local Incentive Payment Scheme (IPS) this money will be withheld by the Commissioner. The MCP can bid for part or whole of this withheld sum via a proposal which would need to detail a cogent plan to recover performance against missed targets.

The proposal will be considered by the Commissioner and where the Commissioner deems the recovery plan to be a workable solution to the specific underperformance in question, 50% of the sums withheld shall be released to the MCP. The remaining 50% shall be awarded on the evidence of successful implementation of plan .

The Commissioner would not wish to create an burdensome industry around the above process and will consider the optimum frequency that the above process shall be triggered throughout the year.

A guidance document will be produced for the above process which will include prompts for the contents of the proposal.. Below is a draft outline of contents that the proposal should contain:

- Structured plan of actions with timelines
- Clear identification of tasks which should be specific and realistic
- Clear allocation of responsibilities with named individuals allocated to the main actions
- Resource assessment
- Risk assessment of achieving the plan
- How progress will be measured/tracked
- Communication plan in order to report progress to the Commissioner and potentially the public.

The proposal should not contain ambiguous content that could undermine a uniform interpretation across the relevant parties.

A tracking document (with financial reconciliation) of the process outlined above will be required for transparency and financial probity.

If the MCP fails to achieve the goals agreed within the proposal within the stated timeframe then the Commissioner shall retain the monies associated with the specific Outcome goals in question.