

Duty to report April 2016 to March 2017

Date	Activity/topic	Details	Outcome if known
Regular – bi monthly	KAB POD (newly name KAB PPG locality network meetings from Jan 2017)	Self-sufficient group with representatives from majority of KAB practices who meet to discuss issues within that locality	Group forming and building relationships and offering mutual support and sharing best practice
Regular - monthly	Newsletter to POP's and Engagement mailing list	Updates regarding public meetings, POP's, NHS England engagement and other items which may be of interest	Ensuring regular communication path between CCG and mailing list, sharing information
Ongoing	PPG blog	PPG's have the opportunity to share their events or activities with other PPG's to share learning	Several PPG's sharing their experiences and events with others
April 2016	Consultation on Operating Plan	Shared with mailing list, HCF and on website	
6 th April 2016	New Care Models	Update on plans with the NHS Retirement Group	Attended by 23 people
11 th April 2016	Vanguard Engagement Group	Group to be involved in NCM workstreams and identify their preferences and support needs	Attended by 22 of the signed up group, workstream preference identified
12 th April 2016	New Care Models	Update on plans with breast care support group	Attended by 21 women
12 th April 2016	Castle Meadows PPG	Working through the self assessment	3 members of the PPG took part in the Health Check – overall score 87.5/130
14 th April 2016	POPs	Update on PPG Purse Fund and Vanguard	Attended by 13 patients (representing 9 PPG's)
15th April 2016	New Care Models	Work with Dudley Voices for Choices – learning disabilities group	13-15 people took part in the discussion
April 2016	Dementia survey	Asking for views on current dementia services	Feeding into dementia strategy
26 th April 2016	Netherton PPG	Working through the self assessment	Attended by whole PPG (6 patients)
5 th May 2016	East Coseley Big Local Meeting	Dudley CCG supporting research by IVAR and discussing current health issues in the Coseley area	Attended by Joe Taylor and Keren Hodgson
11 th May 2016	Dementia focus group – Me Myself and I 'Great British Tea Party	Discussion around the current Dementia Strategy and focused questions around dementia care	10 individuals affected by Dementia spoken to
9 th May 2016	Woodsetton PPG	Working through the self assessment	Attended by 9 members of the PPG

11 th May 2016	The Lanes PPG	Update on mental health services with mental health commissioning manager	Trish Taylor attended the PPG meeting attended by 14 members of the PPG
11 th May 2016	St Margarets Well PPG	Update on plans with the PPG	Attended by 15 people
12 th May 2016	HUGS (Hearts Undergoing Surgery)	Update on plans with HUGs group	Attended by 23 people
18 th May	The Lanes PPG quiz night (with St Margaret's Well)	Quiz night to raise money for the PPG (already accessed the PPG purse)	19 teams were formed between the two surgeries
May 2016	2 members of the Vanguard Engagement Group (VEG) have started representing on the MCP project board	To ensure a patient voice and challenge on MCP Board	Patient representation
9 th June 2016	Regular POP's meeting	Discussing the PPG Purse and further funding available to PPG's, POP's agree to do a final call out for PPG's to access the fund and if not taking up, money would be distributed to all those who have already or will be accessing it.	24 attended
13 th June 2016	Outcomes Framework workshop	Opportunity to discuss with a small group about outcomes within the MCP	6 individuals attended and took part in the workshop with Anthony Nicholls
15 th June 2016	Patient invited to be part of the NHS 111 procurement scenario based assessment day with Jason Evans (Commissioning Manager for Urgent Care)	Jason and the volunteer are presented bidders with one of 10 scenarios running throughout the morning and mark their response. Bidders don't know what each scenario and will field, senior exec and clinical leads from their organisations to try and cover responses.	Our marks will feed into the assessment scores to appoint a new NHS 111 provider (£80 million contract) by July 2016.
15 th June 2016	Lapal Medical Practice PPG	Invite to Public Health to support an awareness session looking at activities and exercise for all. Open up invitation to surrounding PPG's	
20 th June 2016	Pre consultation sense check	Presentation followed by a workshop around the characteristics and outcomes for the MCP Talking with a group about the way we are communicating with the public about the consultation and MCP	9 individuals attended and took part in the workshop Opportunity for other members of Dudley CCG to ask the public for feedback

25 th June 2016	Castle Meadows PPG	PPG attending Milking Bank Primary summer fete to promote the PPG and support the school with games, raffles and balloons.	Well attended with Families from the area. Opportunity to raise awareness of DNA's at the surgery
27 th June 2016	Children and Young People Alliance Board	Presented Me Festival to be approved by the board and look at theme of Emotional Health and Wellbeing	Received positively, some suggestions made
30 th June 2016	End of Life Workshop	Focus group with interested individuals around End of Life care in Dudley, looking at current activity, gaps and opportunities using activities and small group discussions Feet on the Street shown (Death) and Commissioner Andrew Hindle presenting	Attended by 14 individuals and a representative from SCIE
5 th July 2016	Advance Care Plan and Electronic Palliative and Care Co-ordination Systems (ACP & EPaCCs)	Focused workshop around ACP's and electronic records. Looking at what works well, what doesn't and suggestions for the future.	Attended by 15 professionals and 1 patient representative
7 th July 2016	AGM	Held in public with opportunity for people to ask questions	
13 th July 2016	PPI solutions (session one) Offered to VEG and POP's mailing list	Back to basics training with patients we engage with looking at the NHS, current politics, commissioning and where the money goes	Attended by 5 individuals
19 th July	MCP consultation Deep dive Diabetes	MCP consultation	Attended by 15 individuals
21 st July	Waterfront Surgery PPG	Discussion around the PPG purse fund	Attended by approx. 8 individuals
26 th July	PPI solutions (session two) offered to VEG and POP's mailing list	Support and development session looking at 'Being a Patient Representative'	Attended by 5 individuals
21 st July	DWMH Staff engagement session	MCP consultation	25 attended
22 nd July	DWMH Staff engagement session	MCP consultation	
1 st August	HQB CAMPERVAN ROADSHOW & MEETING	MCP consultation	16 attended

2 nd August	SCG CAMPERVAN ROADSHOW & MEETING	MCP consultation	14 attended
2 nd August	CLINICAL deep dive Primary Mental Health	MCP consultation	9 attended
3 rd August	SWL CAMPERVAN ROADSHOW & MEETING	MCP consultation	10 attended
4 th August	Healthcare Forum KAB CAMPERVAN ROADSHOW & MEETING	MCP consultation	61 attended
5 th August	D&N CAMPERVAN ROADSHOW & MEETING	MCP consultation	12 attended
6 th August	CfED (French and Portuguese community)	MCP consultation	22 attended
10 th August	Carers Alliance	MCP consultation	13 attended
11 th August	POP's meeting	MCP consultation	14 attended (representing 11 PPG's)
17 th August	Whitehouse meeting	MCP consultation	12 attended
17 th August	VEG meeting	MCP consultation	12 attended
17 th August	DGH Governors meeting STAFF	MCP consultation	20 attended
18 th August	CfED (Summit House, Wellbeing group)	MCP consultation	13 attended
18 th August	CLINICAL deep dive Respiratory	MCP consultation	11 attended
23 rd August	The People's Network	MCP consultation	36 attended
30 th August	CfED (Chinese community)	MCP consultation	14 attended
1 st Sept	CLINICAL deep dive Diabetes	MCP consultation	15 attended

5 th Sept	PUBLIC Deep dive: Outcomes, Characteristics and Scope	MCP consultation	10 attended
6 th September	CfED (Bangladeshi community)	MCP consultation	15 attended
6 th September	PUBLIC Deep dive: Primary Mental Health	MCP consultation	18 attended
7 th – 8 th September	EXPO 2016	Opportunity for patient representatives to attend and showcase	2 attended
7 th September	Dudley Voices for Choices	MCP consultation	9 attended
7 th September	PUBLIC Deep dive: Outcomes, Characteristics and Scope	MCP consultation	3 attended
8 th September	PUBLIC Deep dive: Respiratory	MCP consultation	8 attended
10 th September	CfED (Summit House, gay men)	MCP consultation	20 attended
16 th September	Gather feedback/questions from VEG for potential MCP procurement	Email sent out to the Vanguard Engagement Group (63 individuals) to obtain feedback in comment or question to potentially ask future	Feedback received from some members
Friday 16 th September	Sedgley in the gardens	Reps from public health, Self Management, Living Well, Stop Smoking, Age UK, Alzheimers, the White House, Dudley Stroke Association, the Health Trainer Service, Drug & Alcohol awareness, and Barclays Bank on fraud awareness, plus the police advice on safety at home all were pleased with the response they got from the public	Positive feedback from the event, PPG added this into the Dudley PPG blog
26 th September	Lip Sync at Dudley CCG	Staff took part in the Lip Sync of 'Reach for the Stars' for the Early Years Conference in October	Staff engagement with the wider networks to break down barriers with young people
28 th September	East Coseley Big Local meeting	IVAR who have been doing research around The Big Local and the relationships between TBL and Health professionals/agencies invited the CCG to attend a peer learning event	Localised conversation with community to take back to Dudley CCG

29 th September	Age Alliance Event (Celebrating Older People's Day)	Attended by Engagement team, talking to individuals around Self care and supporting concerns and complaints about surgery	Further engagement with the wider community including support to discussing complaints with surgery staff
4 th October	Lapal Medical Practice PPG : Men's Health Awareness Session	PPG organised an event looking at Men's Health. Professionals involved in Men's Health attended.	Positive feedback from those who attended.
6 th October	POP's regular meeting	Discussion around POP's funding and agreed to fund two projects: <ul style="list-style-type: none"> • Art competition in primary schools • Health passports for looked after children 	Attended by 16 individuals (representing 12 PPG's)
13 th October	Pensioners Convention – Birmingham UNISON building	Andrew Hindle attended to update on MCP/STP and the frail and elderly pathway. Presentation followed by questions. Queries around the lack of GP's, funding for the elderly, warden's provided in private supported housing	Attended by 24 individuals Positive feedback and request for Andrew to attend a local
13 th October	CCG hosting meeting for patients of Coombeswood following from 30/9 CCG meeting regarding the closure of one of the branch surgeries	Opportunity for patients affected to find out more and ask questions	Attended by 7 patients, 5 practice staff, 5 CCG staff 2 Healthwatch Dudley
14 th October	Self Care Workshop hosted by Sandwell and West Birmingham CCG	Invite sent out to POP's (27/9) to attend the Self Care Workshop in Birmingham	Supporting individuals to access and engage with wider networks around Self Care.
2 nd November 11am – 1pm 2pm – 4pm	'Mass Call Event' : part of the assurance process to support the mobilisation of Care UK as the provider of Integrated Urgent Care (IUC) incorporating NHS111 access and GP Out of Hours Services in the West Midlands	Invite sent out to POP's and VEG mailing list 27/10/16	Few individuals shown interest and registered

	The purpose of this exercise is to check that the national telephony routing is in place correctly and ensure that the calls are routed through to the correct call centre. Volunteers will be required to call the NHS111 access number between the time slot allocated to them and read out a simple script which is provided in the attached document.		
3 rd November	Co-design meeting run by Sandwell and West Birmingham CCG (update and development of engagement strategy re: role of the West Midlands Urgent and Emergency Care Network)	Invite sent out to mailing list to attend the workshop in West Bromwich.	Supporting individuals to access and engage with wider networks
24 th November	Me Festival 2016 All primary schools in Dudley borough invited to attend the Me Festival.	Workshops including Vamos theatre, Loudmouth, What's Up Doc, Barnardo's, Five steps to wellbeing Fast Aid, Let's Get Active tent and Scavenger hunt. VIP area involving Kic FM, Barnardo's, Kooth, Safe&Sound, school nursing, Healthwatch, Dudley youth council. In the courtyard; fire dogs, collision unit, ambulance, fire engine and police van.	29 schools attended in total
30 th November	Clement Road PPG – Navigation Guide	Meeting with former members and current members to look at current PPG and resolve issues using the Navigation Guide	6 patients and PM attended, Kate Green, Helen and Keren
1 st December	Healthcare Forum	Presentations delivered by Neil Bucktin around the MCP and Caroline Brunt around the STP	74 individuals attended
6 th December	STP event	Number of patients from each area invited to attend, Dudley CCG supported patients attending by providing transport	40 Dudley residents attended

8 th December	POP's regular meeting	Primary Care presentation from Dan King, Joe Taylor and Richard Gee to update POP's on developments within Primary Care	Attended by 13 individuals (12 different surgeries)
15 th December 2016 & 12 th January 2017	Event organised by Integrated Urgent Care West Midlands Service regional team for patients to attend patient days to look round the call centre to see the Integrated Urgent Care Service first hand and learn about how the Clinical Hub works and plays its part.	Invite sent out to all POP's mailing list.	Supporting individuals to engage with a wider network
15 th December 2016	Three Villages Tea Party	Christmas celebrations for the Three Villages PPG Tea Party, with special guest Roy Lilley and Paul Maubach.	Over 40 Three Villages patients attend Local school children sang Christmas songs to the group
January ongoing 2017	Healthy Netherton Project Team	Support from Dudley CCG with Links Medical Practice and Public Health as part of Enabling Practices to Improve and Change	Planning stages for focus groups with local schools, community and patients
11 th January 2017	Principia visit	Sharing good practice with the Activate packs	Sharing learning between new care model sites
January 2017	Feet on the Street	Views from young people who attended Me Festival 2016 on how they look after their health and wellbeing	Views shown at CCG Board
4 th January 2017	GP 5YFV – summary document sent to group for feedback	Email sent to the reading group and POP's for feedback on the summary document for explaining to Dudley residents about the GP5YFV	Feedback received from members of the Communications and Involvement workstream
17 th January 2017	KAB POD (facilitated session)	Support from Kate Green to offer a facilitated session identifying the issues of KAB POD and look at next steps in terms of continuing meetings in a different helpful format	Attended by 10 patients from 7 PPGs in the KAB locality

19 th January 2017	MCP Market Place Engagement Event	Large event held at the Copthorne hotel for interested individuals to find out more information about the procurement and network with other interested organisations	225 attendee's
20 th January 2017	Netherton and Links drop in (including letter drop on 16.1.17)	Consult on redesign of building and architect, opportunity to give views, layout, any additional. Reassurance to those who had concerns	Both surgeries had patients drop in
25 th February 2017	Prescribing consultation	Email sent to reading group for feedback on the prescribing information before being launched as a prescribing consultation	Feedback received from members of the reading book and amendments made
1 st February 2017	Prescribing consultation launched	Website, survey and documents made available for general public	Consultation period 1 st February – 26 th April 2017
9 th February 2017	POPs	Presentation on prescribing consultation and a POD (Patient Ordering Direct) as well as an opportunity to ask pharmacy specific questions	24 attended
13 th February 2017	Northway PPG	Delivery of PPG Navigation guide, health check with the PPG members. Group felt the health check identified issues which could be easily resolved and the group were keen to be more involved in meetings which were wider than the practice.	13 attended
16 th February 2017	Vanguard conference	Showcase at Himley Hall of work being delivered by Dudley CCG and partners in Dudley as part of Vanguard. Attendee's had a presentation followed by an opportunity to hear more about specific work streams in tailored workshops on the afternoon	175 attended positive feedback received following the conference
23 rd February 2017	Tea Party run by Three Villages	Jag from Pharmacy team attended delivering a verbal presentation around the prescribing consultation	35 attendees
1 st March 2017	PPG event	All PPG's, practices and VEG members were invited to attend, presentations delivered by Helen Codd, Kate Green and AW surgeries,	55 individuals representing 18 practices Very positive feedback and request to hold again in six months

4 th March 2017	Gardening for Health Event run by Wychbury PPG	Team attended to gain feedback from members of the public attending for the prescribing consultation	Well attended with a number of speakers and very positive feedback
13 th March 2017	Diyya Community event to celebrate International Women's Day	Event run by a group of Asian women to reduce isolation and increase awareness of mental health. Number of activities to celebrate International Womens Day and a visit from the Mayor. CCG attended to obtain feedback around Prescribing consultation.	50 Asian ladies attended and took part in the various activities and a large number received information and took part in the survey for Prescribing
17 th March 2017	Quarry Bank Primary School Mini me festival	One of the many outcomes from Me Festival 2016 was a school putting on their own Me Festival, concentrating on the 5 steps to wellbeing. Dudley CCG were invited to attend and observe the different activities as well as facilitate a focus group with a teacher and students who attended around their thoughts on Me Festival 2016 and ideas to develop these into Me Festival 2017	Whole school took part in a day focus on themselves using the 5 steps to wellbeing
20 th March 2017	Older Peoples Forum	Senior Commissioning Manager, Andrew Hindle attended meeting to present the MCP; frailty services and dementia	20 attendees
21 st March 2017	Special Interest Group re: Mental Health	Information sharing with external agencies and services, promotion of the prescribing consultation which led to some members taking the information back to their groups	Quarterly meetings will be booked as initial meeting was very positive
23 rd March 2017	Healthcare Forum	Public meeting MCP update and Prescribing Consultation	Attended by 54 individuals
28 th March 2017	Participation Facilitator Network	Presentation on Me Festival 2016 and identifying gaps for support ready for the next Me Festival	Attended by approx. 25 professionals Positive response from professionals to join the Project team or support Me Fest 2017