

<b>Date of Activity</b>	<b>Activities</b>	<b>Lead</b>	<b>Information</b>	<b>People Involved</b>	<b>Outcome</b>
2014/2015	Mental Health Strategic Partnership Group	Commissioner for Mental Health POPS representative	POPs representative invited to sit on the group and add a patient perspective	Trish Taylor – CCG POPS member	Able to offer a challenge and perspective to decisions being made
2014/2015	Primary Care Implementation Group	Head of Membership	POPs member nominated to represent the group on the committee and add a patient perspective	Daniel King – CCG POPS member	Able to offer a challenge and perspective to decisions being made
2014/2015	Urgent Care Centre (UCC) task and finish group for specification and procurement	Commissioner for Urgent Care	2 POPs members sat on the UCC task and finish group for the specification and procurement of a provide for the new UCC	CCG staff POPs members	POPs representatives met the providers and their scores and comments fed into the process
March 2015	Stroke Review	CCG Team Healthwatch Dudley Stroke Association	A review on patient journeys/pathways from the onset of stroke to discharge and treatment afterwards	CCG C&PI Team Healthwatch Dudley Stroke Association	Yet to be fed back
March 2015	Urgent Care Centre (UCC) walkarounds	Helen Codd Clare Hamilton Jason Evans	UCC walkarounds for patient groups so they can see how UCC will operate	PPG members	Positive feedback

12.03.15	Board/Feet on the Street	Helen Codd & Lindsey Harding	Focus on the Do it right Dudley campaign – seeking views of local population	Helen Codd - CCG Lindsey Harding - CCG	Further focus groups to be developed
10.03.15	Healthy Schools Network event	Helen Codd	Opportunity to inform schools of plan to develop young health champions and to get them involved	CCG staff Public Health Dudley	Limited interest from schools but networks made with school health advisors
09.03.15	Clement Rd PPG	Helen Codd	Invited by Clement Rd PPG to look at funding and how they could spend theirs (PPG Purse)	Helen Codd – CCG Lindsey Harding – CCG Clement Rd PPG	Group clear as to what they will organise
05.03.15	Healthcare Forum	Helen Codd	Quarterly HCF concentrating on the Five Year Forward View	CCG staff	Positive feedback – fed into board and integration agenda
17.02.15	Ridgeway PPG	Helen Codd	Attended Ridgeway surgery PPG meeting to update on PPG purse funding	Ridgeway PPG Helen Codd – CCG	Group clear on what they will spend funding on

19.01.15	The Greens PPG	Helen Codd	Joined The Greens PPG to discuss PPG guide self-assessment	The Greens PPG Helen Codd - CCG Kate Green - DCVS	Group to consider the self-assessment
08.01.15	Dudley Youth Council/Pedmore Technology College students present at CCG Board	Helen Codd	The two students who developed and facilitated the 'Headmasters workshop' at the #mefestival presented their findings and feedback to the Board and discussion ensued around developing young health champions	CCG Board 2 students	Board agreed to sign up to the idea of developing a network of young health champions
11.12.14	Healthcare Forum – Putting you in the driving seat	Helen Codd	We used IVF as an example where difficult choices had to be made – placing the public in the role of commissioners to see how they would react to information and what decisions they would make	Members of the public CCG staff	Positive feedback and the results were fed back to the Commissioner for IVF
20.11.14	MeFestival	Helen Codd (Dudley CCG)	Co-ordinated, hosted and funded by Dudley CCG - an event aimed at young people to give them a platform for their voice, start building relationships, develop the idea of a young health champions and to allow young people to develop skills around their emotional resilience and gain first aid skills	Public Health Dudley Integrated Youth Services Healthwatch Dudley Dudley Council for Voluntary Services	160 young children and 23 teaching staff joined us. feedback was positive and 100 young people left with first aid training and CPR skills
October November 2014	Filming patient story.	Robert Franklin (Dudley CCG) Melissa Guest (Healthwatch Dudley)	In partnership with Healthwatch we went out and filmed a patient story around care services. Healthwatch had already recorded the story in a written format but it was agreed it would be useful to capture in a video format to share with providers.	Healthwatch Dudley	The video will be shared with Healthwatch and with Commissioning lead for the CCG.

3 <sup>rd</sup> – 14 <sup>th</sup> November	Discharge Feet on the Street	Robert Franklin (Dudley CCG)	The feet on the street this month had a focus on Discharge and a number of participants who were filmed including DGFT staff, members of the public, a previous member of the red cross/DGFT who interviewed 1000 patients and members at Age UK Dudley.	Age UK Dudley DGFT Members of public Mike Thomas	The video was shown and board and stimulated a positive discussion on how can the discharge process be improved.
22.10.14	Netherton PPG	Helen Codd (Dudley CCG)	Joined Netherton PPG to discuss PPG guide self-assessment toolkit	Helen Codd – CCG Kate Green - DCVS	Group to consider and ask for help if needed
21.10.14	St Margaret's well PPG	Robert Franklin (Dudley CCG)	Discussed self-care week 2014 with the panel and the role that they can play as a CCG.	20 Panel members	The surgery agreed to have a noticeboard during self-care week and take photographs of PPG members handing out leaflets.
20.10.14	Clement road Second PPG	Robert Franklin (Dudley CCG)	Clement road held their second PPG meeting with around 10 participants. I was joined by a Moss Grove PPG member at Moss grove to discuss aspects of a PPG from a member perspective and plans going forward. The meeting went well and both PM and members felt confident to continue independently.	10 PPG members	They will continue to hold the meeting on a 6 weekly basis with GP and PM involvement.
18.10.14	"BME Engagement Event"	Dudley MBC	Around 100 members of the BME community attended an event at Dudley College discussing integrated care, the better care fund along with partnership working. Partnerships between local community groups and the CCG where discussed in relation to the better care fund but specifically in relation to the engagement work being under taken by Ghulam at the Lye	100 members of the BME community along with partners from a variety of organisations.	BME communities are better informed about the better care fund along with the integration agenda.

			Community project and Robert Franklin engagement support officer at Dudley CCG.		
9.10.14	“Get Connected Event”	Robert Franklin (Dudley CCG)	Living Well feeling safe, hosted an event at Himley Hall where around 90 Organisations attended as well as members of the public to find out more on what’s on offer in Dudley and how services can work better together to meet the needs of the patient.	90 Organisations plus service users.	New connections made with organisations and providers in Dudley along with informing a number of organisations on the work we are doing.
02.10.14	Dudley Age Alliance event, Dr Stephen Cartwright presenting the 7 day service and integration model along with raising the CCG profile.	Robert Franklin (Dudley CCG) Dr Stephen Cartwright (Dudley CCG) Andrew Hindle (Dudley CCG)	The Age alliance event is an annual event which invites members of organisations that support elderly people along with those elderly residents themselves. Dudley CCG spent the day at the event meeting residents and organisations explain the organisation and the seven day model	100 Service users/organisations.	The information obtained from the event outlined how Dudley CCG will work with partners to encourage ways of keeping our elderly safe and the general feedback around the model was positive.
27.09.2014	Diabetes Conversation (Ladies walk surgery)	Joanna Gutteridge (Dudley CCG) Robert Franklin (Dudley CCG)	We are currently looking at moving Diabetes services from the hospital into the community. We proposed this idea to the group of the Diabetes service users from a number	Service user	The information obtained will feed into the Diabetes specification and in addition we will engage with public health to arrange health checks with the group.
24.09.2014	Diabetes Conversation (Lion health surgery)	Joanna Gutteridge (Dudley CCG) Robert Franklin (Dudley CCG)	We are currently looking at moving Diabetes services from the hospital into the community. We proposed this idea to the group of the Diabetes service users from a number	7 service users	The information obtained will feed into the Diabetes specification and in addition we will engage with public health to arrange health checks with the group.

23.09.2014	Presentation with Dudley Asian Elders around Diabetes Care	Joanna Gutteridge (Dudley CCG) Robert Franklin (Dudley CCG)	We are currently looking at moving Diabetes services from the hospital into the community. We proposed this idea to the group of the Asian Elders (a group of around 70 individuals from varying BME Communities) who in majority found the idea positive.	70+ Individuals	The information obtained will feed into the Diabetes specification and in addition we will engage with public health to arrange health checks with the group.
17.09.2014	KAB POD meeting	Helen Codd	PPGs in Kingswinford, Amblecote and Brierley Hill locality decided to hold their own POD meeting to discuss issues which were relevant to their locality	PPG members from KAB locality	To continue meeting and reach a consensus as to what the group can get involved with and influence – continuing meeting
15.09.2014	Presentation on Integrated care and 7 day working with the older people's forum.	Andrew Hindle (Dudley CCG) Robert Franklin (Dudley CCG)	Andrew Hindle lead commissioner for integration shared a presentation with around 25 older people on how 7 day working in partnership with the rapid response team will lead to a reduction in hospital admissions and a much more patient centred approach of care in the community.	Bryan Richens (Older peoples forum) Keith Sherman (Older peoples Forum) Members of the forum	Andrew will return in 12 months' time to update the group on how the project is developing.
10.09.2014	Interviews by Deloitte with patient representatives around the impact of 7 day working.	Stephen Farrington (Deloitte) Helen Codd (Dudley CCG)	Dudley CCG has commissioned Deloitte to investigate the impact of 7 day working across a number of services and providers. As a part of this they requested to speak with patient representatives and gain their views.	Stuart Steele - AW PPG, Member of AW PPG Helen Codd – Dudley CCG Robert Franklin – Dudley CCG	The session was informative and the two representatives from AW PPG shared their view on 7 day GP access. Deloitte informed this is only a small part of the how they plan on engaging with patients.
09.09.15	Rangeways Rd PPG meeting	Helen Codd (Dudley CCG)	Meeting with Rangeways Rd to look at the PPG purse and the PPG guide we are developing with DCVS and to update generally	Rangeways Rd PPG Helen Codd - CCG	PPG have understanding of how funding can be spent

9.09.2014	Training with parents carers on how to use word press and manage a website.	Robert Franklin (Dudley CCG)	Dudley Parent Carer forum have been established for around 6 months and now is a good opportunity to pass over some of the ownership to the parents. Today's session showed parents how to upload information to the website and the best ways of managing content.	Amanda Baker – Parent Carer Nicola Mcgregor – Parent Carer Nicki Burrows – Dudley CVS	Parent carers now have much more ownership of their website and can update information much quicker and add information they feel necessary.
8.09.2014	Clement Road PPG First meeting	Robert Franklin (Dudley CCG) Lindsey Harding (Dudley CCG)	The first meeting of a PPG involves explaining to those who have attended what the CCG is and how commissioning works and what is expected from a PPG.	Elaine Haycock (Practice Manager Clement road surgery) Members of Clement road surgery.	The initial meeting was a success and we have been invited back out to discuss the management of the PPG and how to move forward.
28.08.2014	Feet on the Street	Robert Franklin (Dudley CCG) Helen Codd (Dudley CCG)	This feet on the street was focused around people's experience of local healthcare services.	Members of the public at Mary Stevens Park	The video was shown at the CCG board.
31.07.2014	Young Persons Training Session	Robert Franklin (Dudley CCG) Nicki Burrows (Dudley CCG)	Nicki Burrows of Dudley CVS is working with a group of young people who are currently NEET as a part of this there has been some discussion around how these young people could support Dudley CCG in future events aimed at Young people. Today's session was very much around training the group on how to manage difficult situations and work together to achieve a common objective.	Students	The session was successful and we plan on working with this group of young people in the delivery and design of the youth forum (ME festival).
29.07.2014	Coseley Youth Club young people.	Robert Franklin (Dudley CCG) Melissa Guest (Healthwatch)	Healthwatch have been working with a group of young people who are interested in finding out the views of young people who have accessed primary care services. As a part of this Rob from Dudley CCG spoke with the group to inform who the CCG and that we are made of all the GP	Young People	Helped shape Mefestival, presented at board and shapes other local work/initiatives

			surgeries in the Dudley borough.		
24.07.2014	Meadowbrook PPG	Robert Franklin (Dudley CCG) Lindsay Harding (Dudley CCG)	The first meeting of a PPG involves explaining to those who have attended what the CCG is and how commissioning works and what is expected from a PPG. This meeting raised some interesting questions around GP locality representation and how members of PPGs would like to be further informed of who represents them at locality level.	Andrew Manning (Practice Manager Meadowbrook Road) Members of Meadowbrook road surgery.	
8.07.2014	Dudley Parent Carer Forum, Meet the Head teacher.	Robert Franklin (Dudley CCG) Donna Roberts (Dudley MBC) Nicki Burrows (Dudley CVS)	A discussion on the SEN reforms for parents with children with disabilities/additional needs on the impact of the SEN reforms and further information provided on children who currently have a statement and how this will link in with the new EHC plans.	Parents	The majority of the discussion was chaired by a head teacher from Leasowes who explained to parents how some schools are beginning to prepare for the changes.
4.7.2014	Health & Wellbeing board Feet on the street	Robert Franklin (Dudley CCG)	On the 4 <sup>th</sup> of July Dudley CCG in partnership with Public Health on behalf of the health & wellbeing board hosted an event for providers/organisations to find out more on the great work the HWB are currently undertaking and how they can be involved in the future. During the day participants were asked to be filmed to share what has inspired from the day and some of the ideas they will take forward back to their organisation.		The video was shared online for those who could not be at the event to see the positive feedback and actions that will be taken forward following on from the event.
4.7.2014	Health & Wellbeing Board Event	Dudley CCG Public Health Health watch Dudley	On the 4 <sup>th</sup> of July Dudley CCG in partnership with Public Health on behalf of the health & wellbeing board hosted an event for providers/organisations to find out more on the great work the HWB are currently undertaking and how they can be involved in the future. The event was a success and over 100 participants	50+ Organisations	The event was successful and will be repeated again the following year.

			attended, the information and knowledge shared on the day will feed into commissioning decisions for a number of organisations and help to shape the HWB strategy for 2014 – 15.		
June - July 2014	Practice filming feet on the street.	Robert Franklin (Dudley CCG)	As part of our on-going engagement with our member practices a number of practice agreed to discuss some of the difficulties they face in general practice but also ways of overcoming the issues. The video was filmed in 2 half's due to the length and shared with member practices and board members.	Coseley Medical practice Lapal Lion Health Moss Grove Ridgeway St James St Thomas Whychbury	The first part was shown at the CCG board. The entire clip will be shared at primary care development committee and actions taken forward in response to the findings.
Aug-14	CQC Inspections top tips feet on the street.	Robert Franklin (Dudley CCG)	In response to member engagement a number of practices raised concerns around the CQC inspection, being fearful on what to expect and unsure on how to prepare for the visit. As a result of this two practice managers who have been through the process agreed to be on film and share their top tips on how the be prepared for the inspection.	Andrew Manning (Practice Manager Meadowbrook Road Surgery) Zenobia Arsiwala (Practice Manager Coseley Surgery)	The video will be shared with member practices as a learning tool in preparation for CQC inspections.
11.6.2014	Feldon Lane PPG	Helen Codd (Dudley CCG) Lindsey Harding (Dudley CCG)	The first meeting of a PPG involves explaining to those who have attended what the CCG is and how commissioning works and what is expected from a PPG.	Jacquelyn Horwood – Feldon lane practice manager. Members of Feldon lane practice.	The PPG is running successfully.
19.05.2014	Central PPG	Robert Franklin (Dudley CCG) Helen Codd (Dudley CCG)	The first meeting of a PPG involves explaining to those who have attended what the CCG is and how commissioning works and what is expected from a PPG.	Vicky Walters (Practice Manager Central Clinic) Patients at Central Clinic	The PPG is running successfully.
15.05.2014	Healthcare Forum	Dudley CCG	The Healthcare forum is a quarterly meeting which discusses various hot topics. This quarter's discussion was focused around end of life and palliative care.	Dudley Borough residents.	The healthcare forum was an initial starting point for beginning the conversation around death and end of life

					care.
14.05.2014	Working together for change launch event.	Robert Franklin (Dudley CCG) Donna Roberts (Dudley MBC) Nicki Burrows (Dudley CVS)	Working together for change is a local charity set up in partnership with Contact a family, a national charity set up to signpost parents with children with disabilities/additional needs. The launch event held invited organisations that support/advise parents and aimed at increasing their knowledge on some of the challenges parents face.	100 participants from organisations along with parent carers.	Working together for change is now fully functioning and an integral part to the local infrastructure when looking at commissioning services which impact (>>>>)
30.04.2014	Bushy fields mental health facilitation	Helen Codd (Dudley CCG) Trish Taylor (Dudley CCG)	Dudley Mind the current provider of mental health services in Dudley proposed a change in service which would result in the closure of a Dove House, a service which a number of service users regularly attend and feel reliant on.	Service users	A thorough consultation exercise was undertaken by Dudley MBC/Dudley Mind on the impact of closing the service.
15.04.2014	Feet on the Street	Helen Codd (Dudley CCG) Robert Franklin (Dudley CCG)	The focus of this feet on the street was death and how comfortable people are to talk around death. The video uncovered some real perceptions of discussing death.	Dudley Borough residents	The video was shown at board and begin a discussion around how people feel around death and end of life care.
April 2014 – April 2015	Patient Opportunity Panel meetings	Helen Codd (Dudley CCG) Robert Franklin (Dudley CCG)	Dudley Patient Opportunity Panel meets on a bi monthly basis to discuss local issues and update PPG members on what the CCG is up to. This meeting is chaired by our lay member for public and patient involvement Julie Jasper.	Members of Dudley PPG's (Usually chairs/vice chairs)	The feedback shared at POPs is shared with the CCG board through Julie Jasper and Health watch. A number of incentives which directly benefit patients are also a result of this meeting such as self-care week 2014.
May – June 2015	Patient Opportunity Panel locality discussion.	Helen Codd (Dudley CCG) Kate Green (Dudley CVS)	Dudley CCG has made £50,000 available for PPGs across the borough to spend in ways which increases representation of their PPG or benefit the community/local residents. Meetings were held on a locality basis inviting PPGs from each locality to come together and discuss how they would like the funding allocated and some of	Patient Opportunity Panel members	The information and feedback was collated to form an Inspiration pack available to PPGs on ideas and ways to spend the money which will initially be allocated on a PPG basis of £1000 per PPG, with

			<p>the ideas and ways the money could be spent. The discussion in a locality basis allowed for those may not have got their voice heard to share their thoughts and ideas.</p>		<p>the possibility of pooling funds.</p>
20.03.2014	Dorothy Clarke group	Urgent Care Feedback	<p>Dorothy Clarke holds a group of around 80 older people ranging in age from 50 to well over 100, this group meets on a monthly basis and Dorothy invites speakers to discuss interesting topics or presentations on local history. This group contributed significantly to the urgent care consultation and as a part of the feedback we returned to the group to share the findings and how as a CCG we plan on moving forward with the Urgent Care services in Dudley.</p>	<p>Members of Dorothy Clarkes group.</p>	<p>The group was informed on the outcomes of the consultation and will be happy to allow us to return as they feel they have been well informed of the findings.</p>