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Request reference: RFI0217
Response date: 01.09.2015
Request:

1. Complete organisational structure broken down into directorate and departments/Team
2. To include all departmental structure teams including commissioning (Mental Health, Urgent care, primary care, CYP etc), governance/quality, finance, transformation, operations, PMO, Communications/engagement, planning & performance etc
   - To include full names of each post holder
3. To include the e-mails addresses of the post holders as far as is possible under the act

Response

Request reference: RFI0218
Response date: 02.09.2015
Request:

1. Please could you supply the name, email address and telephone number of the commissioner for CHC home care?
2. Please could you supply the rate per hour for home care providers working in complex care for 2014-15?
3. Do you use any external/3rd party CHC systems to help you administer CHC processes internally? If so, who and what parts of the process do they support?
4. Please could you list the providers that are used for complex home care?
   Please supply the following information for the financial years 2012-13 to 2014-15, as well as budgets/projections for 2015-16. If possible, please could you also supply historical data from the relevant PCT, from 2010 onwards?
5. The number of patients with CHC funding who are in receipt of home care.
6. The number of patients receiving home care funded by CHC.
7. The expenditure on patients with CHC funding per year.
8. The expenditure on home care for patients with CHC funding per year.
9. The percentage of patients who were admitted through the fast track system.
10. The number and percentage of fast track and non-fast track patients referred to the CHC team from hospitals (i.e. wards).
11. The number and percentage of fast-track and non-fast-track patients referred to the CHC team from the community (e.g. the local authority or district nurses).
12. The number of CHC patients who receive personal health budgets and the number who decide to use these as direct payments.

Response

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Request reference: RFI0219
Response date: 04.09.2015
Request:

1. How many consultants working across your Trust currently opt out of working weekend shifts?
2. How much money has the Trust paid in overtime to Consultants working a weekend shift over the following financial years?
   a. 2013
   b. 2014
   c. 2015
3. What is the highest amount the Trust has paid in overtime to one Consultant for weekend work on one shift in the last financial year

Response

Request reference: RFI0220
Response date: 07.09.2015
Request:

Can you provide structures of the following departments:

1. Finance
2. Information
3. ICT
4. Performance

Response

Request reference: RFI0221
Response date: 08.09.2015
Request:

1. What are the names of the existing or planned GP practice federations in your CCG area?
2. What is the number of GP practices in each federation and its total registered list size?
3. What are the names and titles of the individuals who lead / are accountable for each of the federations?
4. What are the functions of each GP federation? (If other please specify)
   - Education development.
   - Clinical governance/peer review.
   - Sharing back office functions.
   - Joint planning.

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- Delivering clinical extended primary care.
- Delivering specialist clinical services.
- Delivering out of hours primary care.
- Coordinating 7 day service GP access.
- Supporting improvement.

5. What type of legal entity is each federation? (If other please specify)

- Informal network.
- Community Interest Company.
- GP co-operative.
- Limited company.
- Super-partnership.

6. How many staff does each federation employ?

We suggest the information be presented in a spreadsheet or table like this:

Name of federation(s)	Number of practices	Registered list size	Name of accountable figure	Functions	Type of legal entity	Number of staff employed

Response

Request reference: RFI0222
Response date: 08.09.2015
Request:

1. We have the following formularies listed as used by your organisation. Please confirm if they are correct and if not, please provide a link/copy of relevant formularies.
   Dudley Formulary
   Birmingham Women's NHS Foundation Trust Formulary
2. Please provide a copy or link to any supporting guidelines containing growth hormone product prescribing recommendations that are in addition to the published formulary. If none are available, please confirm if they are currently being developed/drafted.
3. Where guidelines are held in addition to the published formulary, please confirm which has dominance when prescribing growth hormones.

Response

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Request reference: RFI0223
Response date: 08.09.2015
Request:

I would like to submit a Freedom of Information Request relating to ICT elements specific to CCGs & CSUs* including:
1. Workforce
2. Budgets
3. Strategy
4. Contract(s) for hardware, software, maintenance, licenses and maintenance and support

[Response](#)

Request reference: RFI0224
Response date: 09.09.2015
Request:

I am seeking details of financial links between pharmaceutical/medical device companies and doctors/officials involved in providing advice/making decisions on which drugs CCGs should use/prescribe. This includes the practice of doctors/officials taking part in paid "advisory board" meetings for such firms.

I note that the NHS standards of business conduct state that "work with another organisation which might be in a position to supply goods/services" to the NHS could conflict with an employee's NHS work and should be declared.

I also note that while many CCGs publish conflict of interests registers, the public registers generally do not cover officials responsible for medicines management and pharmacy, or senior pharmaceutical advisors.

I would be grateful if you could fill in the attached template for any such officials, or equivalent, as well as other members of your CCG's governing body and its prescribing committees.

As you will see from the attached template I am requesting details of:

a) payments from pharmaceutical/medical device companies (please name the companies and include payment amounts), and the nature of any work
b) gifts/hospitality/trips funded by such firms (including names of the companies and value of benefit where available please)

Please include any interests from the last financial year (2014/2015), where the benefit came

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from a pharmaceutical or medical device company.

Response

Request reference: RFI0225
Response date: 09.09.2015
Request:

1. How many people work in the Trust's legal services department?
2. How many people working in the Trust's legal services department work on clinical negligence cases?
3. What is the overall salaries and wages for the employees working in the Trust's legal services department?

Response

Request reference: RFI0226
Response date: 09.09.2015
Request:

1. Please provide a list of every contract the CCG has signed with a management consultancy with a value over £250,000 since April 2013.
2. Please provide the name of the management consultancy, the value of the contract and the date the contract was agreed.

Response

Request reference: RFI0227
Response date: 09.09.2015
Request:

1. Does your CCG commission treatment called DCP Therapy (dexamethasone-cyclophosphamide pulse therapy)?
2. If a NHS hospital outside your CCG area has DCP Therapy (dexamethasone-cyclophosphamide pulse therapy) Clinic, does your CCG allow referrals from your CCG area GP surgery or hospital to this outside your CCG area NHS hospital who are in another CCG?

Response

Request reference: RFI0228
Response date: 10.09.2015
Request:

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1. Please supply details (date, location, personnel) of all hospitality provided to CCG board members or staff or decision makers by pharmaceutical companies or other NHS suppliers, whether it be care or products, in the last 12 months. By hospitality I mean, dinners, entertainment, foreign travel and similar for the purposes of business and/or leisure.

[Response]

Request reference: RFI0229
Response date: 10.09.2015
Request:

1. How many adults who receive NHS Continuing Healthcare in your clinical commissioning group area had a personal health budget in each of the following years:
   - (i)   2013-14
   - (ii)   2014-15
   - (iii)   2015-16
2. Of all adults who are receive NHS Continuing Healthcare in your clinical commissioning group area, what percentage had a personal health budget in each of the following years?
   - (i)   2013-14
   - (ii)   2014-15
   - (iii)   2015-16
3. How many people in your clinical commissioning group area have requested a personal health budget, since the legal right was introduced in October 2014?
4. What percentage of people who requested a personal health budget in that time were accepted?
5. What actions did your clinical commissioning group take to inform all those in receipt of NHS Continuing Care of their legal right to a personal health budget, when this was introduced?
6. What other actions have your clinical commissioning group taken to make people in receipt of NHS Continuing Care aware of personal health budgets?
7. Since October 2014, are individuals who begin receiving NHS Continuing Care notified of their right to a personal health budget by your clinical commissioning group?
8. Please provide copies of any information or guidance issued by your clinical commissioning group since October 2014 to people in receipt of NHS Continuing Care, to make them aware of their legal right to a personal health budget.
9. How many people who do not receive NHS Continuing Care in your clinical commissioning group area have a personal health budget?

[Response]

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Request reference: RFI0230
Response date: 14.09.2015
Request:

1. Did the CCG commission any services from community pharmacies in your area between April 1, 2013 and March 31, 2014?
    If so, please provide details of the services eg. nature of the service, total budget allocated and payments to pharmacies.
2. Did the CCG commission any services from community pharmacies in your area between April 1, 2014 and March 31, 2015?
    If so, please provide details of the services commissioned eg. nature of the service, total budget allocated and payments to pharmacies.
3. Has the CCG decommissioned any services from community pharmacies in your area between April 1, 2013 and March 31, 2015?
    If so, please provide details of the services decommissioned eg. the nature of the service, total budget cut and payments to pharmacies removed.
4. Has the CCG continued to fund any services from community pharmacies that had been commissioned prior to April 1, 2013?
    If so, please provide details of the services eg. the nature of the service, total budget allocated and payments to pharmacies.
5. If the CCG held any meetings between April 1, 2013 and March 31, 2015 where the commissioning of community pharmacy services was discussed, please could you provide the following details:
    The date of the meeting
    A full list of the services discussed
    A full list of the attendees
    A copy of the minutes of the meetings

[Response](#)

Request reference: RFI0231
Response date: 14.09.2015
Request:

1. A list of the names of all agencies used by the CCG to provide locum doctors in the last three financial years,
2. And the amount paid to each company (agency/supplier) in each of the last three financial years.

[Response](#)

Request reference: RFI0232
Response date: 15.09.2015
Request:

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Could you please provide me with details of how much you spent on locum GP's via Recruitment Agencies in 2014, in the following format:

1. By each individual GP Surgery.
2. Listing each supplier (Agency Name) & the total spend with that supplier.

Response

Request reference: RFI0233
Response date: 15.09.2015
Request:

1. How many GP practices are currently (2015/16) in your CCG area?
2. How many were there in 2014/15?
3. How many were there in 2013/14?
4. How many GP practices joined your CCG from another CCG in (i) 2013/14, (ii) 2014/15 and (iii) 2015/16?
5. How many left to join another CCG in (i) 2013/14, (ii) 2014/15 and (iii) 2015/16?
6. How many practices merged in your CCG area in (i) 2013/14, (ii) 2014/15 and (iii) 2015/16 (please include only cases in which two or more practices that were previously separate now operate under a single contract)?
7. How many practices closed in your CCG area in (i) 2013/14, (ii) 2014/15 and (iii) 2015/16?
8. How many new practices opened in your CCG area in (i) 2013/14, (ii) 2014/15 and (iii) 2015/16 (please include only entirely new practices, rather than eg an existing practice that has simply moved to new premises)? If the number of practices in your CCG area has changed for reasons other than those above, please give details.

Response

Request reference: RFI0234
Response date: 17.09.2015
Request:

Could I please request organisation structure for the below directorates:
1. Finance & IT (Could I have names of Head of Departments and their teams included please).

Response

Request reference: RFI0235
Response date: 17.09.2015
Request:

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Could I please request recruitment agency spend for the below directorates (2013 and 2014):

2. Finance
3. IT
4. Project & Programme Management

Response

Request reference: RFI0236
Response date: 18.09.2015
Request:

Please provide information on the manufacturer used, licence expiry, and licence cost including duration for each of the following IT security areas within the organisation:

1. Desktop anti-virus
2. Protection of Microsoft Exchange environment (please state if this is not applicable due to the use of NHSmail/NHSmail2)
3. Email gateway (please state if this is not applicable due to the use of NHSmail/NHSmail2)
4. Web gateway
5. Mobile device management/enterprise mobility management
6. Hard disk encryption
7. Removable media encryption
8. Firewall
9. VPN
10. Two factor authentication provider
9. Wireless network provider
10. Virtual server software provider and number of virtual servers (e.g. VMWare, Hyper-V etc.)
11. VDI software provider and number of VDI instances
12. Network access control solution provider
13. Security information and event management (SIEM) solution provider
    Please also provide:
    1. The total number of computers within the organisation.
    2. The total number of smartphones within the organisation.
    3. The total number of tablet devices within the organisation.
    4. Details of whether IT security is provided by an in-house team or by a third party – if by a third party please state who provides the service and when the contract expires.

Response

Request reference: RFI0237
Response date: 18.09.2015
Request:

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Please provide details of plans for reinvesting PMS premium funding.
If no decision on spending has yet been made, please indicate when the CCG anticipates finalising these plans.

Response

Request reference: RFI0238
Response date: 18.09.2015
Request:

Please provide details for each month from January 2015 to June 2015 of:

1. The number of GP OOH shifts for which there was no GP available.
2. The percentage of unfilled GP OOH shifts.

Note - if responding will trigger a section 12 time/cost limit exemption, please provide details for the alternative periods: April - June 2015; or May - June 2015.

Response

Request reference: RFI0239
Response date: 22.09.2015
Request:

1. Please tell me how much money the CCG has paid out, either to a patient or to the estate of a deceased patient, who was found to be retrospectively eligible for Continuing Healthcare payments.
2. Please tell me how many patients these payments apply to in each year since April 2013.

Response

Request reference: RFI0240
Response date: 22.09.2015
Request:

Contact details	
CCG Name	
Name of contact	
Email address of contact	

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Phone number	
Address	
Does your CCG provide any of the following services?	
Hospital based cardiac rehabilitation exercise therapy	YES / NO
Hospital based intermittent claudication exercise therapy	YES / NO
Community based cardiac rehabilitation exercise therapy	YES / NO
Community based intermittent claudication exercise therapy	YES / NO
Supervised Structured Exercise Therapy for Other Patient Groups	Hospital/Community/Both

Response

Request reference: RFI0241
Response date: 24.09.2015
Request:

1. Does your trust have a centralised temporary staff booking team?
   Yes or No?
   If Yes, which categories does it book for?
2. **Doctors (all grades)**
   Staff Lead Name & Position
   Contact telephone DD
   Contact email
3. **Nurses & HCAs**
   Staff Lead Name & Position
   Contact telephone DD
   Contact email
4. **Non Medical & Non Clinical**
   Staff Lead Name & Position
   Contact telephone DD
   Contact email
5. **Allied Health Professionals and Health Science Services**
   All

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Staff Lead Name & Position

Contact telephone DD

Contact email

Some (Please specify which)

If No, please provide a list of all departmental heads responsible for booking temporary staff.

6. Who is your Head of Procurement and who is your Senior Buyer/Category Manager responsible for overseeing HR/Agency procurement in your trust?

7. Please also provide their contact telephone DD and email addresses.

8. Please provide your annual agency spend for 2014/15 for each of the following categories
    o   Doctors
    o   Nurses
    o   Non-Medical Non-Clinical
    o   Allied Health Professionals and Health Science Services

9. Which procurement frameworks does the trust currently use and for which staffing categories?

10. Pleasestate if there has been any "off framework" usage over the past 12 months and please detail which staffing categories and which agencies were used?

11. Please provide a breakdown of the agencies used for each staffing categories with the number of hours supplied during 2014/15.

Response

Request reference: RFI0242
Response date: 25.09.2015
Request:

1. What institutions do you commission your specialist restorative dentistry services to?

2. What is the current agreed tariff for new patient consultant clinic appointments for restorative dentistry for each institution

3. What is the current agreed tariff for review consultant clinic appointment for restorative dentistry for each institution?

4. What is the agreed tariff for a follow up treatment appointment for restorative dentistry for each institution?

5. What is the agreed tariff for a oncology patient treatment appointment for restorative dentistry for each institution

6. Have you commissioned with separate tariffs for hypodontia or cleft lip and/or palate patients, if so how much are these

7. How do you fund the specialist restorative dentistry services? With a fixed block contract, volume based contract, case-based contract, a combination or other?

Response

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Request reference: RFI0243
Response date: 25.09.2015
Request:

1. Please tell me how many complaints or challenges the CCG has received since April 2013 from patients or families of patients who have submitted a Continuing Healthcare Claim.
2. Please break this down on an annual basis.

Response

Request reference: RFI0244
Response date: 28.09.2015
Request:

1. In June 2015 the Choose and Book system was taken over by e-Referral system. Comparing the 2 systems was it only a name change or are there other changes?
2. I am also interested to find out how the previous Choose and Book system used to work:
(a) Was it mandatory or discretionary for a GP referring a patient to a dermatology consultant or dermatology department in a hospital to give choice by way of Choose and Book system? If discretionary depending on what?
(b) How many choices were given in the Choose and Book system?
(c) Were the choices nationwide or local only?
(d) Was the Choose and Book system national policy granted to everyone or was it based on whether individual CCGs (Clinical Commissioning Groups) in their areas had a Choose and Book system contract or option?
3. If the GP was going to book an appointment himself / herself with a dermatology consultant or dermatology department in a hospital using Choose and Book system rather than allow the patient or their carers to book the appointment using the Choose and Book system, did the GP have to get permission from the patient or their carers?
4. Choose and Book system was an external system used by the patients, was there or is there an internal equivalent system for consultant-to-consultant referrals whereby the consultant at first outpatient appointment is able to refer the patient to another consultant in another hospital or department?
5. Does the e-Referral system function likewise?

Response