

Dudley CCG Disclosure Log

November 2014

Request reference: RFI0038

Response date: 05/11/2014

Request:

I would like to FOI request structure charts for the financial services at Dudley CCG.

[Response](#)

Request reference: RFI0039

Response date: 04/11/2014

Request:

1. How many Section 1 offenders is the Trust aware have visited Maternity Wards within your control in the following years:
2014 2013 2012
2. How many Section 1 offenders is the Trust aware have visited Paediatric Wards within your control in the following years:
2014 2013 2012
3. What procedures do you have in place to monitor these visits?

[Response](#)

Request reference: RFI0040

Response date: 17/11/2014

Request:

- 1) The names of the CCGs you represent

For each CCG individually, please state

- 2) How many commissioning policies are in operation for treatment or referral to treatment (either drawn up by the CCG or inherited from previous organisations)
- 3) How many of those policies include additional threshold criteria when compared to NICE criteria for patient eligibility.

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4) How many of the CCG policies which state additional threshold criteria include prohibitions or restrictions on commissioning of treatments based on:

- a) BMI
- b) Degree of weight loss
- b) Smoking Status
- c) Alcohol consumption
- d) A maximum age
- e) A minimum time period of "watchful waiting" before the start of treatment
- f) Financial cost

If a full breakdown is not available please give as full an answer as possible.

5) How many policies (for treatment or referral of treatment) have been changed by the CCG since its inception to include additional threshold criteria when compared to NICE eligibility criteria.

Response

Request reference: RFI0041

Response date: 04/11/2014

Request:

1. Has the trust actively recruited a) nurses and b) doctors from the EU/EEA (not including the UK)?
2. Has the trust actively recruited a) nurses and b) doctors from foreign countries outside the EU/EEA (ie who have been registered through the Overseas Nurses Programme)? Please give a total figure if this split is not calculable.
3. Has the trust sent recruiting teams abroad for this purpose?
4. What is the trust's total number of employed a) nurses and b) doctors?
5. What is the number from abroad/who hold foreign nationality who are employed by the trust as a) nurses and b) doctors?

Response

Request reference: RFI0042

Response date: 12/11/2014

Request:

FOI Request: Expenditure Information >£25,000 - NHS Dudley CCG

Please could you advise when the information relating to the above will be updated on the website? The latest data showing is June 2014.

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Alternatively please can you provide files relating to disclosure of actual invoice expenditure in CSV or XLS format for the period June 2014 to present.

Please include the following details in the spreadsheet.

- Payment date
- Supplier name
- Expense Area
- Expense Type
- Amount paid

Response**Request reference: RFI0043****Response date: 10/11/2014****Request:**

Freedom of information request for The Dudley Group NHS Foundation Trust

I am writing to request information under the Freedom of Information Act 2000. I am outlining my query as specifically as possible.

I would like to request information concerning any IT server, storage and maintenance support contracts (including any care packs) which you may hold, and request details of the following components of these contracts:

- Existing supplier - if there are various suppliers please split up into individual contracts
- Hardware/vendors brand
- Contract description
- Total value of the contract - please state if you have provided an annual figure
- Duration of the contract - please provide me with a particular month as well as the year and details of whether there are any extension periods or break clauses within the contracts
- Expiry date of the contract - please provide me with a particular month as well as the year
- Contract review date - please provide me with a particular month as well as the year.
- Internal contact responsible for reviewing and renewing contracts - please provide me with their full name, job title, direct contact number and direct email address.

I am interested in any information held by you regarding my request. I understand that under the Act, I do not have to specify particular files or documents and that it is the responsibility of your department to provide the information I have requested. If you need further clarification, please contact me via email.

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I would like to receive the information that I have requested under the Act electronically via email. Please email the information within a PDF document.

Response

Request reference: RFI0044

Response date: 07/11/2014

Request:

I am following up on a request that was sent by my colleague Emma Brown, from UKAS, on 15th September 2014.

The request asked if you could tell us whether your trust provides Imaging services, and if so, which of your sites these services are available from.

UKAS is currently promoting the Imaging Services Accreditation Scheme (ISAS) which is the nationally recognised accreditation scheme for the UK. Now that Imaging is included in the core services inspected by the CQC, ISAS can help Imaging Services to meet CQC requirements, particularly as the CQC have now formally recognised ISAS accreditation as an information source for their inspection programme.

We do not appear to have received a response to our enquiry and I would be grateful if you could provide this information by Friday 28th November 2014.

Response

Request reference: RFI0045

Response date: 18/11/2014

Request:

I would like to request the following information under Freedom of Information laws.

For a) the calendar year 2013, and b) the calendar year 2014 so far,

a) the total number of visits to each A&E in your trust area, broken down by hospital (i.e. "HOSPITAL A: xxx visits, HOSPITAL B: yyy visits")

b) for each hospital and for each of the years, a list of the 10 people who have made the MOST visits in that year. I would like the following information about those people: whether

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they were male or female, their age at the time of their last visit. I do not want to know their name.

I would prefer the information as a machine readable spreadsheet, such as an xls or ods file.

Response

Request reference: RFI0046

Response date: 11/11/2014

Request:

Could tell us whether your trust provides Imaging services, and if so, which of your sites these services are available from.

UKAS is currently promoting the Imaging Services Accreditation Scheme (ISAS) which is the nationally recognised accreditation scheme for the UK. Now that Imaging is included in the core services inspected by the CQC, ISAS can help Imaging Services to meet CQC requirements, particularly as the CQC have now formally recognised ISAS accreditation as an information source for their inspection programme.

Response

Request reference: RFI0047

Response date: 28/11/14

Request:

I write to ask you about referrals for patients with orthopaedic symptoms in the area covered by Dudley CCG. Please treat the following points as FOI requests. My specific questions are:

1. Does the CCG have a triage process for patients with orthopaedic symptoms, or does the CCG allow unrestricted GP referrals?
2. If the CCG does have a triage process, how is it organised?

I understand that the typical ways to organise a triage service include:

- Triage being provided at a triage centre where patients are reviewed by physiotherapists, advanced physiotherapy practitioners, or GPwSIs, who are employed by the CCG.
- Triage being provided by the local NHS trust within the community.
- Triage being provided by an NHS or a private sector orthopaedic treatment centre.

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- Triage being provided by a private sector contractor

Please could you give details of what method is used if the CCG has a triage process for patients with orthopaedic symptoms, whether it is one of the methods listed above or any other method.

In addition to the above, can you also please answer the following:

1. How are patients given a choice of provider for orthopaedic surgery in the area the CCG covers?
2. Does the CCG have any plans to tender orthopaedic triage services in the next year?

[Response](#)

Request reference: RFI0048

Response date: 17/11/14

Request:

1. How many reports of thefts of personal effects from hospitals your organisation has received in the last three years?
2. If the information is not available for the last three years, then please send the information for the last two years, if this is not possible then please send the information for the last year.
3. Please outline if the allegations were made against members of staff and what actions were taken against the staff.
4. Whether the trust's investigation found the theft had occurred and whether it was a member of staff that made the theft.
5. Please outline what months the alleged thefts are said to have taken place and what the personal effects were, and if possible their estimated value.
6. Which hospital the thefts were said to have taken place and if possible the site in the hospital the thefts were alleged to take place.
7. Whether any reports led to charges and convictions.
8. Please outline if the allegations were made by the relatives of the deceased.

[Response](#)

Request reference: RFI0049

Dudley CCG Disclosure Log**November 2014****Response date:** 25/11/14**Request:**

1. A breakdown of sub-categories and corresponding costs - to the extent possible within the section 12 cost limit - contained within the "Supplies and services - general" expenditure category given in the Operating Expenses, section 5, of the CCG's 2013-14 Annual Accounts, which amounted to circa £1.8m.
2. All companies that were paid at least £100,000 during 2013-14 for supplies and services under the "Supplies and Services - general" category, and a brief outline of what they were paid for. This includes companies that were paid separate amounts totaling more than £100,000 when combined (e.g. ten separate £11,000 payments to the same company).
3. Where the payment is for joint working with other CCGs please can you provide the name of the project, names of the CCGs involved and the total cost of the project.

[Response](#)**Request reference:** RFI0050**Response date:** 02/12/14**Request:**

The Royal College of Pathologists (RCPATH) minimum dataset guidelines for colorectal cancer, published in July 2014, recommends performing mismatch repair immunohistochemistry testing for Lynch syndrome in patients diagnosed with bowel cancer under 50 years at time of diagnosis. We would be grateful if you could answer the following questions on the implementation of Lynch syndrome testing:

1. Are patients diagnosed with bowel cancer under 50 years within your clinical commissioning group tested for Lynch Syndrome at diagnosis?
2. Is Lynch syndrome testing carried out using MMR immunohistochemistry? If not, which method is being used to test for Lynch syndrome?
3. If testing for Lynch syndrome is not carried out, are you intending to implement the recommendation for Lynch syndrome testing? If so, by when?
4. If no, please could you tell us why you will not be implementing the guidelines?

[Response](#)

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Request reference: RFI0051

Response date: 19/11/14

Request:

In relation to pension auto-enrolment at The Dudley Group NHS Foundation Trust, please could you confirm the following questions by staff group in the below table?

When was pensions auto-enrolment implemented at your Trust?

1. How many people have been auto-enrolled at your Trust since this was implemented and how many have opted out?
2. How much more is this costing the Trust in employer's pension contributions on an annualised basis?

Staff group	Number of people who have joined the Trust since pensions auto-enrolment was implemented	Number of people who have auto-enrolled in the NHS pension scheme	Number of people who have auto-enrolled in non-NHS pension scheme	Number of people who have opted out	Additional (annualised) employer's pension cost to the Trust (£)
Doctor					
Registered Nurse					
Healthcare Assistant					
Allied Health Professional					

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Other					
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[Response](#)

Request reference: RFI0052

Response date: 01/12/14

Request:

For the most recent 6 month period that you have information available please confirm the 6 month period dates and tell me for each of the following products both the number of prescriptions issued per product within the CCG, and the prescription cost value total per product within the CCG.

I would be grateful if you could supply this information by email and if possible in Excel format. Please email your reply to me at andrew@waideassociates.com.

BNF Code	BNF Section Name	BNF Chemical Name	Drug Name
21210000006	Dry Mouth Products		Aequasyl Prote Mth Spy 40ml (App)
1203050A0BEAAA B	Drugs Acting On The Oropharynx	Artificial Saliva	AS Saliva Orthana_P/Spy 50ml
120305000BBASA0	Drugs Acting On The Oropharynx	Other Treatment of Dry Mouth Preps	BioXtra_Gel Mth P/Spy 50ml S/F
1203050A0BDABA B	Drugs Acting On The Oropharynx	Artificial Saliva	Glandosane_A/Spy 50ml (3 Flav)
1203050A0BCAAA F	Drugs Acting On The Oropharynx	Artificial Saliva	Luborant_P/Spy 60ml
1203050A0BHAAA J	Drugs Acting On The Oropharynx	Artificial Saliva	Salivace_P/Spy 100ml S/F
1203050A0BIAAAB	Drugs Acting On The Oropharynx	Artificial Saliva	Saliveze_Dry Mth P/Spy 50ml
21210000003	Dry Mouth Products		Xerotin Saliva Rep P/Spy 100ml

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[Response](#)

Request reference: RFI0053

Response date: 25/11/14

Request:

The Men's Health Forum is currently sending Freedom of Information requests to all CCGs to understand what commitment they have to men's health in their area - as part of our work behind our recently published [Men's Health Manifesto](#).

To this end, please could you answer the following questions:

1. Do you have a clinical lead for men's health in your CCG?
2. Do you have a clinical lead for women's health in your CCG?
3. What specific policies or programmes, if any, do you have that are targeted to improve the health of men and/or boys?

If this email address relates to more than one CCG, we would be grateful if you could provide an answer for each of them.

Some parts of this request may be easier to answer than others, and should this prove to be the case I would ask that you release available data as soon as possible rather than hold up the entire request.

[Response](#)

Request reference: RFI0054

Response date: 24/11/14

Request:

Please can you provide me with the following information.

1. What is your agency spend per month on RMN's , Camhs practitioners , CPN's , Qualified Social Workers in separate form for the past 3 years including current year to date.

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2. Provide me with name of the person who is in charge of your recruitment of agency staff in Camhs, Nursing and Qualified Social Workers for the individual departments.
3. Provide me a with a list of locations that the above practitioners would attend work with the full address and telephone number.
4. Provide a breakdown of agency spend per month for the past 3 years including current year to date including agency name and spend.
5. Provide me with the details of the maximum and minimum hourly charge rate for A) RMNs B) CPNs C) Camhs practitioners D) Qualified Social Workers
6. Provide me with information regarding whether applicable a A) PSL for agency B) A framework agreement C) Master vendor / Neutral vendor D) Tiering system
7. A list of management names and teams that each individual manages with location for all Nursing , Social Work and CAMHS teams.
8. If available a detailed list of pay and charge rates for agencies currently on Psl / framework / or spot purchases.

Response

Request reference: RFI0055

Response date: 24/11/14

Request:

- Total number of inpatients for the twelve months between 1 April 2012 to 31 March 2013.
- Total number of inpatients for the twelve months between 1 April 2013 to 31 March 2014.
- Number of inpatients who developed bed sores, pressure sores or pressure ulcers for the twelve months between 1 April 2012 to 31 March 2013.
- Number of inpatients who developed bed sores, pressure sores or pressure ulcers for the twelve months between 1 April 2013 to 31 March 2014.
- Number of inpatients who developed grades three or four bed sores, pressure sores or pressure ulcers for the twelve months between 1 April 2012 to 31 March 2013.
- Number of inpatients who developed grades three or four bed sores, pressure sores or pressure ulcers for the twelve months between 1 April 2013 to 31 March 2014.

Response

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Request reference: RFI0056**Response date: 24/11/14****Request:****FOI request regarding parking charges at your hospital trust**

Please provide me, under the Freedom of information Act, with the following information relating to parking arrangements at your hospital trust.

1. Please provide information detailing the car parking management firms you use to manage parking at the hospitals in your Trust. Please identify the names of these companies, the dates when they were contracted and when these contracts expire.
2. Please provide details of the basis on which these companies are currently contracted. In particular, please explain whether the contract is let on a basis where the parking management company receives income from parking charge notices only and/or whether it receives a fee from the Trust for managing the car parking? Please identify the beneficiary of additional charges for any non-compliant motorists?
3. Please provide a breakdown/summary of VAT invoices from private parking contractors relating to sites controlled by the Trust
 - a) For the period September 1, 2011- August 30 2014
 - b) For the period September 1, 2014 - October 31, 2014

[Response](#)**Request reference: RFI0057****Response date: 03/12/14****Request:**

I would like to make a freedom of information request for the number of times, since April 2013 to September 2014, that more than 50% of the members of the CCG governing body meeting have been required to withdraw from a meeting or part of it, owing to the

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arrangements agreed for the management of conflicts of interests or potential conflicts of interests?

In addition, when this has happened what process, of the potential options available in the constitution, has specifically been put in place by the CCG?

Response

Request reference: RFI0058

Response date: 25/11/14

Request:

Trust you are well; this is a formal Freedom of Information (Fol) request for NHS Dudley CCG and sent to the email address as indicated on its website for such requests or as instructed by an individual from NHS Dudley CCG.

The request concerns the number of hip procedures done (defined by HRG code) by providers for NHS Dudley CCG for the financial years;

- 2011/12
- 2012/13
- 2013/14
- 2014/15 (to date)

Attached is one excel workbook named 'Fol Hips v1.0', if not attached please confirm via reply email.

The workbook is a template to aid the individual/department completing the request effectively.

It is kindly requested as per the clear guidance from the 'Information Commissioner's Office' that this Fol request be responded to promptly but by no later than close of play Friday 19th December 2014 (i.e. 20 working days).

Instructions for completing attached workbook;

- The workbook contains four spreadsheets referring to financial years as indicated in the labelling of them i.e.
 - Hips 11_12
 - Hips 12_13
 - Hips 13_14
 - Hips 14_15 TD
- In all worksheets;
 - Row 1 indicates the financial year for which data is sought
 - Column A indicates the HRG Code relating to a hip procedure

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- Column B indicates the description of the hip procedure relating to HRG code
- Cells C2 to V2 (shaded blue) are place holders for the individual compiling the data to place the nationally recognised NHS Trust Codes or Private Provider Codes whom carried out the hip procedures in the financial year indicated on the worksheet for NHS Dudley CCG. Although 20 place holders are provided, if more providers were used in the financial year please continue to list them as a continuation of the table starting at cell W2 onwards (shaded green)
- Cells C3:V29 (shaded yellow) are place holders for the individual compiling the data to insert the actual number of procedures done by HRG Code and NHS Trust/Organisation Code for NHS Dudley CCG for the financial year indicated
- In worksheet labelled 'Hips 14_15 TD', the TD refers to 'To Date', please could you replace the RED text in brackets, in row 1, with the number of the period (i.e. 1 to 7) for which the data populated for financial year 2014/15 is inclusive up to

[Response](#)

Request reference: RFI0059

Response date: 25/11/14

Request:

The request concerns the number of knee procedures done (defined by HRG code) by providers for NHS Dudley CCG for the financial years;

- 2011/12
- 2012/13
- 2013/14
- 2014/15 (to date)

Attached is one excel workbook named 'Fol Knees v1.0', if not attached please confirm via reply email.

The workbook is a template to aid the individual/department completing the request effectively.

It is kindly requested as per the clear guidance from the 'Information Commissioner's Office' that this Fol request be responded to promptly but by no later than close of play Friday 19th December 2014 (i.e. 20 working days).

Instructions for completing attached workbook;

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- Knees 11_12
 - Knees 12_13
 - Knees 13_14
 - Knees 14_15 TD
- In all worksheets;
- Row 1 indicates the financial year for which data is sought
 - Column A indicates the HRG Code relating to a knee procedure
 - Column B indicates the description of the knee procedure relating to HRG code
 - Cells C2 to V2 (shaded blue) are place holders for the individual compiling the data to place the nationally recognised NHS Trust Codes or Private Provider Codes whom carried out the knee procedures in the financial year indicated on the worksheet for NHS Dudley CCG. Although 20 place holders are provided, if more providers were used in the financial year please continue to list them as a continuation of the table starting at cell W2 onwards (shaded green)
 - Cells C3:V29 (shaded yellow) are place holders for the individual compiling the data to insert the actual number of procedures done by HRG Code and NHS Trust/Organisation Code for NHS Dudley CCG for the financial year indicated
 - In worksheet labelled 'Knees 14_15 TD', the TD refers to 'To Date', please could you replace the RED text in brackets, in row 1, with the number of the period (i.e. 1 to 7) for which the data populated for financial year 2014/15 is inclusive up to

Response**Request reference: RFI0060****Response date: 09/12/2014****Request:**

I am writing to obtain information further details about the number of your employees who received remuneration of more than £100,000 in 2013-14.

Please note, that you will have received a previous email from us regarding staff remuneration. This is not a duplicate. It is a separate request and requires new data.

As before, remuneration includes, but is not limited to: salary, fees, allowances, bonuses, benefits in kind, compensation for loss of office and employers' pension contributions.

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Please note that whilst some of the information may be in the public domain in accounts and on your website, the information requested is not fully available from your annual reports, websites etc.

[Response](#)

Request reference: RFI0061

Response date: 25/11/2014

Request:

Please supply the latest available information relating to the income that you have received from car parking, including money levied in tickets and any additional charges, for the period 01/11/2011 to 31/10/2014. If this is not available, please provide the most up to date figures for the most recent three years.

[Response](#)

Request reference: RFI0062

Response date: 27/11/2014

Request:

Under the Freedom of Information Act, could you kindly provide me with the email address of each Practice Manager for each GP surgery within the NHS Dudley CCG and the corresponding practice they manage?

I will not be publishing the information you provide to me and will only use it to send occasional information regarding changes to insurance arrangements that affect doctors.

[Response](#)

Request reference: RFI0063

Response date: 27/11/2014

Request:

I am an anaesthetics clinical fellow in London. I am conducting a national survey on NHS computer systems that are in current use. I wondered if you had the name of an appropriate contact in your IT department who could help? I have attached a copy of the survey if you

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wish to view it. I would be very happy to answer any questions you may have. Do please contact me should you need to.

[Response](#)