

Dudley CCG Disclosure Log

April 2014

Request reference: FOI/002258

Response date: 22/04/2014

Request:

Please provide the email address of your Trust's Security Management Director.

Please provide the email address of your Trust's Local Security Management Specialist.

[Response](#)

Request reference: FOI/002259

Response date: 30/04/2014

Request:

- 1) What local measures does your Clinical Commissioning Group report towards its quality premium payment? If any of these measures are linked to diagnoses of specific conditions, please give details.
- 2) If the number of dementia diagnoses in your area is one of these measures, what range of the quality premium payment is linked to this measure?
- 3) Copies of any letters or emails circulated to all the practices within your area discussing dementia diagnosis since May 1st 2013

[Response](#)

Request reference: FOI/002261

Response date: 08/04/2014

Request:

How many nurses were reported to the Trust because they were believed to be under the influence of alcohol while on duty over the last five years? How many complaints were received?

How many doctors were reported to the Trust because they were believed to be under the influence of alcohol while on duty over the last five years? How many complaints were received?

How many surgeons were reported to the Trust because they were believed to be under the influence of alcohol while on duty over the last five years? How many complaints were received?

Were the complaints made by both staff and patients?

What action was taken against these staff?

By the last five years, I mean from April 2009 to the present day.

[Response](#)

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Request reference: FOI/002264**Response date:** 30/04/2014**Request:**

1. How many people in your CCG are aged 75 and over?
2. How many of these people have been assigned their own named GP at the time you are responding to this request?
3. Have the people aged 75 or over who have been assigned their own named GP been informed about who their named GP is?
4. If so, in what form has this been done (letter/phone call/email/other way)?

[Response](#)**Request reference:** FOI/002269**Response date:** 22/04/2014**Request:**

I'm writing a round-up on how winter pressure funding was spent. Please could you tell me what your CCG's allocation of winter pressure funding was spent on this winter? Were there any areas that the CCG wanted to fund but was unable to because of a lack of funds?

[Response](#)**Request reference:** FOI/002277**Response date:** 14/04/2014**Request:**

A) Can I have the name, contact e-mail address, telephone number and Job title of the people in your organisation who fulfil the following roles:

Caldicott Guardian

SIRO (Senior Information Risk Officer)

Director responsible for IT

Director responsible for Informatics

IT Manager (the technical head of IT or ICT)

B) If you feel unable to provide all of the information requested, please supply as much as possible. In each case, please explain why you feel unable to comply with the request.

[Response](#)**Request reference:** FOI/002285**Response date:** 29/04/2014**Request:**

I would like to request the following information:

1. What is the proportion of NHS Dudley CCG's total programme budget that has been allocated for spending on prescription medicines (both as a percentage of the overall budget and in monetary (£) terms - i.e. what is the annual agreed drugs budget for the CCG) for:

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- a. 2013-14
- b. 2014-15
- c. 2015-16?

2. What is the year-on-year change in NHS Dudley CCG's budget allocation of the amount allocated for spending on prescription medicines (both as a percentage of the overall budget and in monetary (£) terms) for:

- a. 2013-14
- b. 2014-15
- c. 2015-16?

3. What was the recorded/reported spend on prescription medicines by NHS Dudley CCG for the years:

- a. 2010-11
- b. 2011-12
- c. 2012-13
- d. 2013-14?

[Response](#)

Request reference: FOI/002290

Response date: 15/04/2014

Request:

a) Please provide me with the total amount spent on GP Locums in 1) 2013/14, and 2) the Projected spend in 2014/15:

2013/14	Projected spend in 2014/15
Total GP Locum Spend	

b) If possible, please could you provide me a breakdown of the amount spent on GP Locums for the purpose of Out of Hours cover in 1) 2013/14, and 2) the Projected spend in 2014/15:

2013/14	Projected spend in 2014/15
Out of hours	

[Response](#)

Request reference: FOI/002296

Response date: 01/05/2014

Request:

- 1. Have you commissioned the full £5 per patient of funding in 2014/15? (Yes/No)
- 2. If no, what amount have (or will) you be commissioning per head in 2014/15?
- 3. For the funding identified in questions 1&2, how much of this funding will go to GP practices, and what will they be expected to do to earn it?

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4. For the remainder of the funding identified in questions 1&2, which services will this go to and what will they be expected to do to earn it?

[Response](#)

Request reference: FOI/002299

Response date: 01/05/2014

Request:

1. Please could you tell me if your trust has conducted UPPER GASTROINTESTINAL SURGERY since 2005

If so,

2. Has the service ever been reviewed by the Royal College of Surgeons

3. If so who carried out the review for the RCS?

4. What was the outcome of the review?

5. Has the service ever been suspended or closed?

[Response](#)

Request reference: FOI/002306

Response date: 13/05/2014

Request:

Is acupuncture a treatment prescribed at your CCG? Please, reply by using Yes or No, and adding comments if necessary.

If acupuncture is a treatment prescribed at your CCG, please provide the total expenditure of the CCG over the last fiscal year (1 April 2013 - 31 March 2014).

If possible, also specify the conditions for which acupuncture has been prescribed during that period, please.

In case you hold data from before the formation of the CCGs in April 2013, I would also like to request:

o The annual expenditure of the CCG on acupuncture over the fiscal years of:

2010 - 2011

2011 - 2012

2012 - 2013

[Response](#)

Request reference: FOI/002310

Response date: 22/04/2014

Request:

Under a FOI request could I make application for the total number of directors at board level in your organisation and the individual Salary of them annually for 2012, 2013 & 2014?

[Response](#)

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Request reference: FOI/002314**Response date:** 29/04/2014**Request:**

1. Does the CCG operate, or commission, a referral management centre that assesses referrals by local GPs?
2. If yes, when was this introduced?
3. Which organisation operates the referral management centre for the CCG?
4. How many GP referrals did this centre assess in 2013/14?
5. Please list the medical conditions that fall under the referral management centre's remit.
6. What types of GP referral does the scheme examine (e.g. non-urgent), and by what process are decisions on referrals made?
7. How much did the CCG spend on referral management centres for GP referrals in 2013/14, and how much does it plan to spend in 2014/15?
8. For 2013/14, please provide a breakdown of the proportion of GP referrals that were a) approved as appropriate, b) returned to the GP, c) redirected to a different specialist or service, and d) another outcome occurred. Please give the most common reason(s) for referrals being returned to the GP.
9. Does the CCG track or estimate savings made from using a referral management scheme? If yes, please give actual (or estimated) savings for 2013/14 and projected savings for 2014/15.
10. In 2013/14, how many instances of the following were recorded:
 - a. referral letters or requests were lost by the referral management centre
 - b. delays to patient care were caused by errors at the referral management centre
 - c. breaches of patient confidentiality resulted from the actions of the referral management centre
11. What action has been taken to affect GP referral behaviour in light of analyses of referral trends?

[Response](#)**Request reference:** FOI/002318**Response date:** 29/04/2014**Request:**

Please could you provide the following:

1. Your commissioning policy for each of the following surgical procedures and details of any referral criteria you require.
 - * Tonsillectomies
 - * Hip replacement
 - * Cholecystectomy
 - * Inguinal Hernia Repair
 - * Surgical treatment of otitis media with effusion

[Response](#)

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Request reference: FOI/002323

Response date: 14/05/2014

Request:

- ☐ The process you have used historically for commissioning MSK services.
- ☐ The total value of commissioned MSK services for this year and last year.
- ☐ The likely process for commissioning these services in the future.
- ☐ The date at which your current contract(s) expire.
- ☐ The name of your current provider(s).
- ☐ How you plan to use the AQP model for MSK and other services.

[Response](#)

Request reference: FOI/002324

Response date: 30/04/2014

Request:

- 1) How many crutches, walking frames and walking sticks were purchased by your trust in 2013, 2012, 2011 and 2010 (please can you break this down by equipment type e.g. "27,000 walking frames")
- 2) What was the total spend in the above years on a) crutches b) walking frames c) walking sticks.
- 3) Do you know how many have been given to patients and have not been returned? If so, please can you provide the figure for each of the above years.
- 4) Are there ever health and safety reasons which prevent crutches, walking frames and walking sticks being re-used if they are in good working condition?
- 5) If the answer to the above is 'yes' what happens to this equipment?
- 6) Do you know the estimated cost to the NHS of lost/stolen crutches, walking frames, walking sticks in the above years?

[Response](#)

Request reference: FOI/002325

Response date: 30/04/2014

Request:

1. Copy of the winning bid for manned security services running currently.
2. Evaluation notes of the same manned security services tender method statements

[Response](#)

Request reference: FOI/002331

Response date: 21/05/2014

Request:

Would you please provide your IT budget for the most recent full year available; would you please also provide a breakdown of this budget into internal costs, within which the cost of employment for the IT staff is shown separately, and external costs; would you please break down those external costs into clinical software, administrative software, hardware, professional services (consulting, implementation etc) and technical services (maintenance, break/repair etc)

[Response](#)

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Request reference: FOI/002332

Response date: 06/05/2014

Request:

1. The number of a) medical personnel and b) non-medical personnel that have been convicted for breaches of the Data Protection Act.

 2. The number of a) medical personnel and b) non-medical personnel that have had their employment terminated for breaches of the Data Protection Act.

 3. The number of a) medical personnel and b) non-medical personnel that have been disciplined internally but have not been prosecuted for breaches of the Data Protection Act.

 4. The number of a) medical personnel and b) non-medical personnel that have resigned during disciplinary procedures.

 5. The number of instances where a breach has not led to any disciplinary action.
- In each case, I request that you provide a list of the offences committed by the individual in question, for example "Accessed personal information for personal interest" or "Inappropriately shared patient information with a third party".

I request that the time period covered is 1st April 2011-1st April 2014.

I further request that the information be displayed in the below format:

Medical/Non-Medical	Outline of DPA breach	Action taken	Resignation	Conviction
Medical	Passed information to third party.	Criminal caution	No	Yes
Non-Medical	Accessed personal information.	Suspended	No	No

[Response](#)

Request reference: FOI/002337

Response date: 23/05/2014

Request:

Could you please let me know within your CCG:

- Whether a specific referral pathway exists for patients presenting to their GP with faecal incontinence
- Whether a specific referral pathway exists for patients presenting to their GP with chronic constipation
- Whether a specific referral pathway exists for patients presenting to their GP with urinary incontinence
- Whether GPs within your CCG are given specific guidance on bowel management for patients with (a) Multiple Sclerosis (b) other neurological conditions

[Response](#)

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Request reference: FOI/002343

Response date: 21/05/2014

Request:

I would like to know whether NHS Dudley CCG has a strategy in place to identify and support carers. I would also like to receive details of any such strategy.

[Response](#)

Request reference: FOI/002359

Response date: 20/05/2014

Request:

1. Has your organisation used the company Danwood at any point in the last 5 financial years for printing or administrative services? If yes, please can you detail when the contract was signed, the total value of it, and its duration.

2. What is the total cost charged to your organisation for printing per page for a) colour printing and b) black and white printing (assuming standard A4, but please specify if different)?

3. Has your organisation ever filed a complaint against the company Danwood in the last 5 financial years? If so, please can you detail what the nature of that complaint was.

[Response](#)

Request reference: FOI/002364

Response date: 21/05/2014

Request:

1) What is the current total number of registered doctors (at any pay grade or in any branch of practice) employed by your trust or organisation. Please give numbers in head count (rather than full-time equivalent) and exclude any bank or locum doctors.

2) Please state (in headcount numbers) how many of these doctors have taken sickness absence (of ANY duration) during the financial year 2013/14.

3) Please list the reasons for these absences next to the corresponding (headcount) number of doctors.

4) If possible, please then state how many doctors took sickness absence of MORE THAN four weeks (i.e.: 20 working days), during the financial year 2013/14 because of (ASD) anxiety, stress or depression.

5) It is accepted that rates of anxiety, stress, depression (ASD) are highest among health professionals (compared with most other occupations). Please detail any initiatives your organisation is adopting to specifically target sickness absence as a result of ASD among your medical workforce.

[Response](#)

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Request reference: FOI/002370

Response date: 27/05/2014

Request:

Question 1. Please outline the recruitment process used for your governance & audit lay member? For example, was it a formal recruitment process whereby the post was advertised externally etc.

Question 2. Please can you describe the relevant background and experience of your governance & audit lay member and how these were assessed as part of the recruitment process?

Question 3. What training (formal and informal) has your CCG provided for your governance & audit lay member in order to support and develop them in their CCG role?

Question 4. Has your governance & audit lay member received an annual performance appraisal since April 2013? If not, why not? Please outline if you have any plans to do this and when by?

Question 5. Please outline your performance appraisal process?

Question 6. Please describe what contribution the governance & audit lay member role has made to your CCG?

[Response](#)

Request reference: FOI/002376

Response date: 20/05/2014

Request:

1. Copies of the quality indicator scheme(s) covering community nursing services for 2014/2015. If you don't have indicators specifically for community nursing, it would nevertheless be extremely useful for us to have a copy of the community service quality indicators so that we can undertake a nationwide comparison;

2. Confirmation of the provider(s) of your community nursing services and indication of the nature of this provision, e.g. NHS, social enterprise, voluntary organisation or private;

3. Details (names, job titles and contact details) of all those who commission community nursing services for your CCG (including any links with other CCGs/ CSU). I'm aware that this may be several people, depending on how your CCG operates this service.

[Response](#)

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Request reference: FOI/002377

Response date: 30/05/2014

Request:

a) The periodic payments made to the charity in the financial year to 31 March 2014 and details of any amounts remaining payable, or repayable, at that date.

b) Whether you consider the funding to be restricted or unrestricted within the terms of the Statement of Recommended Practice (SORP), Accounting and Reporting by Charities, revised 2005.

c) The Charity commissioners recommend that charities have reserves of funds that can be used to provide for future beneficiaries, contingencies, risks and opportunities.

In the event that any part of the funding for this year remains unspent, is the charity free to use the unspent amount for the furtherance of its general charitable purpose or by way of transfer to its reserves.

If unspent amounts are not available for such purposes, what conditions are imposed on the charity as to their future use.

d) Agreed levels of funding for the next financial year or, if this has not yet been determined, an indication of the current estimate of future funding

[Response](#)